COLLEGE OF ANIMAL BIOTECHNOLOGY
2019
GADVASU, LUDHIANA
SCIENCE FOR SUSTENANCE

PROSPECTUS 2023-24

for

PG Diploma and Short Course

Admission Enquiries

Dean
College of Animal Biotechnology
coabtadmissions@gmail.com

University Website:
www.gadvasu.in

The candidates are advised to visit Guru Angad Dev Veterinary and Animal Sciences University website regularly to see the updates regarding admission.

Guru Angad Dev Veterinary and Animal Sciences University,

Ludhiana, Punjab–141004

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Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana

COLLEGE OF ANIMAL BIOTECHNOLOGY

Postgraduate Diploma and Short Course

P R O S P E C T U S

2023-24
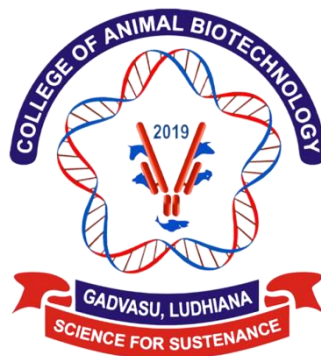
Guru Angad Dev Veterinary and Animal Sciences University

Ludhiana-141004, Punjab, India

Message

Dr. Inderjeet Singh
Vice-Chancellor

The academic session 2023-24 of Guru Angad Dev Veterinary and Animal Sciences is going to begin on a very positive note. The university faculty and students are looking forward to working with full enthusiasm to further strengthen the academic standards during the session 2023-24. The university during the COVID-19 period has made every effort to maintain its academic standards and delivered its best by engaging students through online and offline learning. The university has achieved the best standards of education and research through its state-of-the-art infrastructure, well-equipped laboratories and Multispecialty Veterinary Hospital. The University has been ranked as the number one university amongst the State Veterinary Universities by the ICAR for 2017, 2018 and 2019. The five constituent colleges viz. College of Veterinary Science, College of Dairy Science & Technology, College of Fisheries, College of Animal Biotechnology at Ludhiana and College of Veterinary Science at Rampura Phul are serving the state of Punjab by producing world class graduates and postgraduates to serve the livestock sector. The undergraduate and postgraduate programmes (Master's and Ph.D.) in these colleges have attracted the best talent not only from the Punjab state but also from the other states and abroad. Various skill-oriented diploma, certificate and short courses were introduced during the 2020-21 session to inculcate a sense of entrepreneurship amongst the youth. The alumni of the university are well settled in Government and Private Sectors or in their own enterprises in India and abroad. They have also excelled in the field of research and education in India and abroad. One-year Postgraduate Diploma programmes and short courses in various disciplines are conducted in different colleges of the university. The College of Animal Biotechnology has started six weeks' short course in Bioinformatics from the session 2021-22 and is going to offer one-year Postgraduate Diploma in Molecular Biology and Genomics in the session 2023-24. I hope that the coming session 2023-2024 will also attract the best of the talent during the admission process and the students will excel in academic and extracurricular fields.

Wishing all the best to the students and faculty for the session 2023-2024.

Dr Inderjeet Singh
Vice-Chancellor
Guru Angad Dev Veterinary and Animal Sciences University
Ludhiana

OFFICERS OF THE UNIVERSITY
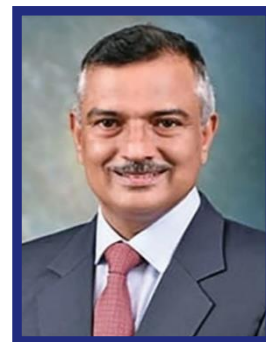
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Director of Extension Education	Dr. P.S. Brar	dee@gadvasu.in	0161- 2553363
Director Student's Welfare-cum-Estate Officer	Dr. S. Rampal	dswzpa@gadvasu.in	0161-2553368
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Dean, College of Fisheries	Dr. Meera D. Ansal	deancof@gadvasu.in	0161-2414061
Additional Director Research	Dr. R.S. Sethi	adr@gadvasu.in	0161-2553347
Librarian	Dr. Nirmal Singh	librarian@gadvasu.in	0161-2414064

ABBREVIATIONS

ABT	Animal Biotechnology
B.F.Sc.	Bachelor of Fisheries Science
B.Tech.	Bachelor of Technology
B.V.Sc. & A.H.	Bachelor of Veterinary Science and Animal Husbandry
CC	Certificate Course
COABT	College of Animal Biotechnology
COE	Controller of Examinations
DBT	Department of Biotechnology
DST	Department of Science and Technology
DSW-cum-EO	Director of Students' Welfare-cum-Estate Officer
GAT-B	Graduate Aptitude Test - Biotechnology
ICAR	Indian Council of Agricultural Research
IST	Indian Standard Time
M.F.Sc.	Master of Fisheries Science
M.Sc.	Master of Science
M.Tech.	Master of Technology
M.V.Sc.	Master of Veterinary Science
MB&BT	Molecular Biology & Biotechnology
OCPA	Overall Credit Point Average
OGPA	Overall Grade Point Average
PDC	Provisional Degree Certificate
PG	Postgraduate
PGD	Postgraduate Diploma

PGDMBG	Post-graduate Diploma in Molecular Biology and Genomics
PGS	Post Graduate Studies
Ph.D.	Doctor of Philosophy
R&D	Research & Development
SCBI	Short Course on Bioinformatics
Sem	Semester
UG	Undergraduate
UGC	University Grants Commission
UT	Union Territory
VCI	Veterinary Council of India

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IMPORTANT INFORMATION

Mode of Admission, Application Submission and Important Dates

Programme	Post-graduate Diploma in Molecular Biology and Genomics	Short Course on Bioinformatics
Mode of Admission	Through merit/marks in Bachelors onwards degrees	Through merit/marks in Bachelors onwards degrees
Application submission	Fill and email application available at the end of this prospectus	Fill and email application available at the end of this prospectus
Last date to apply online	16.08.2023	16.08.2023
Intimation of selection*	23.08.2023	23.08.2023
Registration/ start of session	01.09.2023	01.09.2023
Course Duration	One year	Six weeks
Mode of the program	Hybrid Mode	Hybrid Mode

Application Fees and Course Fees

The fees to be paid for application and at the time of admission are mentioned below.

Sr. no.	Programme	Application Fee	Course Fees*
1	Post-graduate Diploma in Molecular Biology and Genomics	Rs. 1500/-	Rs. 25000/- per semester
2	Short Course on Bioinformatics	Rs. 500/-	Rs. 5000/- (one time)

*Excluding boarding/lodging charges

Mode of Payment

At the time of admission, the entire fees must be submitted as a "Demand Draft" in favour of "DEAN COLLEGE OF ANIMAL BIOTECHNOLOGY" payable at any scheduled bank in Ludhiana OR by online transfer to the account detailed as under:

Beneficiary Name	Dean College of Animal Biotechnology
Beneficiary Account No.	50100422328494
Beneficiary Bank	HDFC Bank Ltd.
Beneficiary Bank IFSC Code	HDFC0000634
Beneficiary Bank Address	Feroze Gandhi Market, Ludhiana, Punjab, India-141001

Check- list of the documents to be submitted at the time of admission

1. Self-attested copies of educational qualification certificates and mark sheets from 10th class onwards issued by the Board/University, which qualifies candidate for the admission.
2. Self-attested copies of Proof of Date of Birth and Character Certificate from college/university last attended.
3. Self-declaration by the candidate (Annexure I), parent/guardian (Annexure II) and Undertaking regarding Anti-Ragging by parent/ guardian (Annexure III) in the prescribed format.
4. Certificate for in-service candidates (Annexure IV), if applicable.
5. Self-attested copy of Aadhaar/UID card
6. Self-attested copy of Election Photo Identity Card (EPIC). The candidates who do not have an EPIC card must apply for the same at the website of Election Commission of India as per FORM-6 (Annexure VI).

1. INTRODUCTION

1.1 The University

Guru Angad Dev Veterinary and Animal Sciences University (GADVASU) was established on 9th August, 2005 at Ludhiana through Punjab Act no. 16 of 2005. Initially, the College of Veterinary Science (established in 1969), was shifted from Punjab Agricultural University to Guru Angad Dev Veterinary and Animal Sciences University. The University has grown remarkably since its inception and is already amongst the top Veterinary and Agricultural Universities in the country. In order to produce highly efficient and skilled human resource for giving further boost to activities of livestock, dairy and fishery sectors in Punjab, the University has established College of Fisheries, College of Dairy Science and Technology and College of Animal Biotechnology for teaching, research and extension in the respective fields. The above four constituent colleges are at Ludhiana campus. Another constituent College of Veterinary Science was established at Rampura Phul, Bathinda.

The University has been accredited and recognized by the University Grants Commission (UGC) to receive central assistance under section 12(B) of UGC Act, 1956. The University got accreditation from UGC and ICAR and has been admitted as a regular member of the Association of Indian Agricultural Universities (AIAU) and Association of Indian Universities (AIU). Indian Council of Agricultural Research (ICAR) has accredited the University and its four constituent colleges viz. College of Veterinary Science, College of Fisheries, College of Dairy Science and Technology and College of Animal Biotechnology with grade 'A'.

The University has a Veterinary Polytechnic College at Kaljharani, Bathinda for the award of two years Diploma in Veterinary Science and Animal Health Technology. A private veterinary college, Khalsa College of Veterinary and Animal Sciences, Amritsar and a private Polytechnic College, Baba Hira Das Ji College of Veterinary Pharmacy, Badal, Sri Muktsar Sahib are affiliated to the University.

University Ranking by ICAR

Year	Rank of the University
2017	First among the State Veterinary Universities and 1st among the Agricultural/Veterinary Universities/ICAR Research Institutes of India.
2018	First among the State Veterinary Universities and 8th among the Agricultural/Veterinary Universities/ICAR Research Institutes of India.
2019	First among the State Veterinary Universities and 7th among the Agricultural/Veterinary Universities/ICAR Research Institutes of India.
2020	Second among the State Veterinary Universities and 18th among the Agricultural/Veterinary Universities/ICAR Research Institutes of India.

1.2 College of Animal Biotechnology

During the last three decades, molecular biology and biotechnology have emerged with extensive applications in animal husbandry, medicine, industry, and environmental sciences. Recognizing the immense potential of biotechnology in animal sector, the Guru Angad Dev Veterinary and Animal Sciences University established the Department of Animal Biotechnology in 2008. It was designated as School of Animal Biotechnology in 2010 and upgraded to College of Animal Biotechnology in 2019. The mandate of the college is to generate scientific expertise, human resource in various facets of animal biotechnology and to develop specialized facilities for research in cutting-edge fields of biotechnology. The college is also involved in basic and applied research spanning a wide-spectrum of areas like genomics, molecular diagnostics, vaccinology, stem cell biology, cancer biology, proteomics, and bioinformatics.

1.2.1 Academic Programmes

To cater the needs of undergraduate and postgraduate teaching and research, three departments viz., Animal Biotechnology, Microbial & Environmental Biotechnology and Bioinformatics have been created with excellent infrastructure and laboratory facilities. For the UG and PG teaching, the college is following the course curriculum as recommended by the ICAR. The college has been accredited by the ICAR with 'A' grade. The College offers the following academic programmes in biotechnology:

Level	Programme	Duration
Undergraduate (1)	• B.Tech. (Biotechnology)	4 years
Masters (3)	• M.V.Sc. (Veterinary Biotechnology) • M.Sc. (Molecular Biology and Biotechnology) • M.Sc. (Molecular Biology and Biotechnology) with specialization in Animal Biotechnology	2 years
Doctoral (2)	• Ph.D. (Veterinary Biotechnology) • Ph.D. (Molecular Biology and Biotechnology)	3 years

1.2.2 PG Diploma and Short Courses

The College has started offering the following post graduate diploma and short course:

Level	Programmes	Duration
PG Diploma	• Post-graduate Diploma in Molecular Biology and Genomics	1 Year
Short Course	• Short Course on Bioinformatics	6 Weeks

2. POSTGARDUATE DIPLOMA PROGRAM

2.1 Mode of Selection for Admission

The college offers admission to following Postgraduate Diploma Programmes.

Course Name	Seats	Eligibility Qualifications	Course Duration	Admission Period	Fees (Rs.)*	Last date for Application Submission
Post-graduate Diploma in Molecular Biology and Genomics (Hybrid Mode)	20	Graduate/ post-graduate in any science subjects preferably from Biotechnology/ Health/ Life Sciences/ Forestry and Environmental Science.	One Year (Two Semesters)	First Semester	Application Fees Rs. 1500/- Course Fees Rs. 25000/- per semester	16.08.2023

* Excluding boarding/lodging charges

Note

- Minimum 05 candidates are required to initiate the programme

2.2 Admission for Post Graduate Diploma

1. For admission, candidates will be considered strictly on the basis of merit/marks of qualifying examination. In case two or more candidates are obtaining equal marks in the qualifying examination, the preference will be given to the candidate older in age.
2. The candidates, having higher degrees and in-service candidates deputed by the employer will be given preference in admission.
3. Change, if any, in application submission dates will be notified on the university website only. The aspirants are advised to visit the university website regularly for the updates.
4. The admission to Postgraduate Diploma is open to residents of all states and union territories of India, and to the NRI/OCI, wherever specified.
5. The admission form is available at the end of this prospectus. The candidates seeking admission have to fill the application form, and submit along with all required documents and proof of payment of application fee as scanned single pdf file attachment through email (at the address given in box) in order to reach the Office of Dean, College of Animal Biotechnology by e-mail to coabtadmissions@gmail.com on or before the last date fixed for receipt of the application form.
6. Only one application is to be submitted for consideration for admission to a particular course. If a candidate wishes to be considered for more than one course, he or she has to submit separate applications for each Postgraduate Diploma/Course and pay the application fee accordingly. It is to note that, at a time, the candidate will be admitted to one course only.
7. Application Fee is Rs.1500/- for Postgraduate Diploma Course. The fee can be deposited through "Demand Draft" favouring Dean, College of Animal Biotechnology (as mentioned in the table below)

payable at any scheduled bank in Ludhiana or through "Bank Transfer" as per account details given below.

8. At the time of counselling, the candidate is required to present the hard copy of the submitted application form and the original certificates.
9. The candidates selected for admission will have to pay the entire fee immediately after counselling.
10. The university possesses no boarding facilities for the candidate taking admission in Postgraduate Diploma/ Short courses. So, they have to arrange accommodation at their own level.
11. The reservation policy will be followed as per guidelines of the state government and as in other programmes of the university.

2.3 Mode of Fee Payment

- A "Demand Draft" in favour of "DEAN COLLEGE OF ANIMAL BIOTECHNOLOGY" payable at any scheduled bank in Ludhiana of the entire fees must be deposited immediately at the time of admission.
- Account Details for "BANK TRANSFER" (Online) is as under:

Beneficiary Name	Dean College of Animal Biotechnology
Beneficiary Account No.	50100422328494
Beneficiary Bank	HDFC Bank Ltd.
Beneficiary Bank IFSC Code	HDFC0000634
Beneficiary Bank Address	Feroze Gandhi Market, Ludhiana, Punjab, India-141001

Note
- All the bank charges/payment gateway charges will be payable by the candidate.
- The selected candidates must deposit their fee immediately after selection, failing to which the seat will be offered to the next eligible candidate on the basis of merit.
- In cases where the remaining fee is not encashed / credited into college account due to any reason, the seat of such a candidate will be cancelled and the deposit will be forfeited.

2.4 Refund Policy

No refunds of the fees whatsoever shall be applicable to postgraduate diploma and short courses, once the seat has been allocated and programme has started.

2.5 Mode of the Postgraduate Diploma Programme

- The Post-graduate Diploma in Molecular Biology and Genomics will consist of two Semesters of six months each and will be conducted in Hybrid Mode.
- One week of offline contact classes for each month of the Semester will be scheduled for practical.
- The Postgraduate Diploma in Molecular Biology and Genomics consists of total 28 credits in 10 courses divided in two Semesters.
- The candidates will be evaluated on the basis of End of Semester Examination and Research Projects/Surveys/Critical Appraisals.
- The core courses of the Postgraduate Diploma in Molecular Biology and Genomics as follows:

Semester-I		
Course No.	**Course title**	**Credits hrs**
PGDABT-01	Fundamentals of Cell and Molecular Biology	3+0=3
PGDABT-02	Techniques in Molecular Biology-I	1+2=3
PGDABT-03	Introduction to Bioinformatics	2+2=4
PGDABT-04	Applied Genetics	2+0=2
PGDABT-05	General Microbiology	2+0=2
Semester-II		
PGDABT-06	Animal Cell Culture	2+1=3
PGDABT-07	Techniques in Molecular Biology-II	2+1=3
PGDABT-08	Animal Genomics	3+0=3
PGDABT-09	Reproductive Biotechnology	2+0=2
PGDABT-10	Research Projects/Surveys/Critical Appraisals	0+3=3
	Grand total credit hours	**19+9=28**

2.6 Academic Calendar for Postgraduate Diploma

Activity Date		1st Semester	2nd Semester
Registration and last date of payment of fees		01.09.2023	11.03.2024
Commencement of classes		02.09.2023	12.03.2024
End of Semester Examination			
	Practical	02.02.2024 to 09.02.2024	02.08.2024 to 08.08.2024
	Theory	12.02.2024 to 23.02.2024	09.08.2024 to 20.08.2024
Submission of grades to Program Director		01.03.2024	26.08.2024
Announcement of results		07.03.2024	29.08.2024
Inter-Semester Break		24.02.2024 to 10.03.2024	--
Break Up of Semester		01.09.2023 to 09.02.2024	11.03.2024 to 20.08.2024
Total number of days		162	163
Total number of working days		116	117

Note:

- If any of the above days happens to be a holiday, the next working day will be considered for that particular activity except for the examination (s), which will be held on the prescribed day(s).
- Dates of activities under academic calendar may change as per prevailing situation or due to any exigency.

3. SHORT COURSE

3.1 Mode of Selection for Admission

The college offers admission to following Short Course Programme.

Course Name	No. of Seats	Eligibility Qualifications	Course Duration	Admission Period	Fee (Rs.)[*]	Last date for Application Submission
Short Course on Bioinformatics (Hybrid Mode)	20	Graduate/ postgraduate degree in any science subject preferably from health sciences (Veterinary, medicine, dentistry, alternative medicine, nursing, pharmacy, biological sciences, etc.), and forestry and environmental sciences.	Six Weeks	August 2023	Application Fees Rs. 500/- Course Fees Rs. 5000/-	16.08.2023

* Excluding boarding/lodging charges

Note

- Minimum 05 candidates are required to initiate the programme

3.2 Admission for Short Course

1. For admission, candidates will be considered strictly on the basis of merit/marks of qualifying examination. In case two or more candidates are obtaining equal marks in the qualifying examination, the preference will be given to the candidate older in age.
2. The candidates, having higher degrees and in-service candidates deputed by the employer will be given preference in admission.
3. Change, if any, in application submission dates will be notified on the university website only. The aspirants are advised to visit the university website regularly for the updates.
4. The admissions to short course is open to residents of all states and union territories of India, and to the NRI/OCI, wherever specified.
5. The admission form is available at the end of this prospectus. The candidates seeking admission have to fill the application form, and submit along with all required documents and proof of payment of application fee as scanned single pdf file attachment through email (at the address given in box) in order to reach the Office of Dean, College of Animal Biotechnology by e-mail to coabtadmissions@gmail.com on or before the last date fixed for receipt of the application form.
6. Only one application is to be submitted for consideration for admission to a particular course. If a candidate wishes to be considered for more than one course, he or she has to submit separate applications for each Postgraduate Diploma/Course and pay the application fee accordingly. It is to note that, at a time, the candidate will be admitted to one course only.
7. Application Fee for the short course is Rs. 500/-. The fee can be deposited through "Demand Draft" favouring Dean, College of Animal Biotechnology (as mentioned in the table below) payable at any scheduled bank in Ludhiana or through "Bank Transfer" as per account details given in section 3.3.

8. At the time of admission, the candidate is required to present the hard copy of the submitted application form and the original certificates.
9. The candidates selected for admission will have to pay the entire fee immediately after admission.
10. The university possesses no boarding facilities for the candidate taking admission in Postgraduate Diploma/Short courses. So, they have to arrange accommodation at their own level.
11. The reservation policy will be followed as per guidelines of the state government and as in other programmes of the university.

3.3 Mode of Fee Payment

- A "Demand Draft" in favour of "DEAN COLLEGE OF ANIMAL BIOTECHNOLOGY" payable at any scheduled bank in Ludhiana of the entire fees must be deposited immediately at the time of admission.
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- All the bank charges/payment gateway charges will be payable by the candidate.
- The selected candidates must deposit their fee immediately after selection, failing to which the seat will be offered to the next eligible candidate on the basis of merit.
- In cases where the remaining fee is not encashed / credited into college account due to any reason, the seat of such a candidate will be cancelled and the deposit will be forfeited.

3.4 Refund Policy

No refunds of the fees whatsoever shall be applicable to postgraduate diploma and short courses, once the seat has been allocated and programme has started.

3.5 Mode of the Short Course

- The Short Course on Bioinformatics will consist of two courses spanning over six weeks and will be conducted in Hybrid Mode.
- Last one week of compulsory offline contact classes will be required for practical and projects.
- The candidates will be evaluated on the basis of End of Course Examination and Projects/Assignments.
- The certificate will be provided to the candidates who successfully clear the course and exam/ project work.
- The core courses of the Short Course on Bioinformatics are as follows:

Course No.	Course title	Credits hrs
SCB-101	Biocomputational Methods for Molecular Sequence Analysis	1+2 = 3

SCB-102	Programming Languages with Practical Labs	1+1 = 2
	Grand total credit hours	**2+3 = 5**

3.5 Academic Calendar for Short Course

Activity Date	Dates
Registration and last date of payment of fees	01.09.2023
Commencement of online classes	05.09.2023 - 06.10.2023
Offline classes and evaluation	09.10.2023 - 16.10.2023
Announcement of results	19.10.2023
BREAK UP of the course	05.09.2023 – 16.10.2023
Total number of days	42 days
Total number of working days	30 days

Note:

- If any of the above days happens to be a holiday, the next working day will be considered for that particular activity except for the examination(s), which will be held on the prescribed day(s).
- Dates of activities under academic calendar may change as per prevailing situation or due to any exigency.

4. REGULATIONS REGARDING RUSTICATION AND EXPULSION OF STUDENTS

1. The Dean of the college shall have the power to expel or rusticate a student for sufficient reasons, including acts of indiscipline and misconduct inside or outside the college.

2. Case(s) of rustication or expulsion of the student shall be immediately reported by the concerned Dean to the Registrar for registration and notification.

3. The Dean may revise his/her decision within 15 days of passing the order of rustication or expulsion. The revised decision composed with reasons shall be communicated to the Registrar for placing before the Academic Council.

4. It shall be obligatory for the college to re-admit a rusticated student if he/she wishes to re-join after the expiry of the rustication period.

5. The name of the rusticated student shall not be maintained on the rolls of the college and the student will not be charged any fee during the period of rustication.

6. A student expelled from the college shall not be allowed to seek fresh admission into the same or another college of the University without the sanction of the Academic Council. In no case, such a student shall be allowed to do so before the expiry of two academic years, excluding the academic year in which he/she was expelled.

7. Any fact that makes the Vice-Chancellor consider that the order passed by the Dean requires revision, the Vice-Chancellor may bring the case to the notice of the Academic Council, after consideration of the matter, the decision of the Academic Council shall be final.

8. **Instructions/Regulations Regarding Anti-Ragging**

   "Ragging" is strictly prohibited in the colleges as well as in the hostels. Any student found indulging in the act of ragging will be strictly dealt with according to the directions given by the Hon'ble Supreme Court of India. According to Raghavan Committee observations, ragging has several aspects including psychological, social, political, economic, cultural and academic dimensions. The anti- ragging committees and squads have been constituted at the college level to keep a check on the incidents of ragging. If found guilty, it may invite punishment up to the expulsion of the guilty student from the institute or registration of F.I.R. under provisions of the Indian Penal Code. Every student and his/her parents/guardian are supposed to submit an affidavit that the student will desist from ragging in any form.

5. GENERAL INFORMATION

5.1 Application and Admission Process

(i)   Candidates may download the prospectus from the University website (www.gadvasu.in) and should carefully read the eligibility criteria, admission rules, etc. before applying for admission.

(ii)   The candidate appearing in the qualifying examination in the current year can also apply for admission.

(iii)   Candidates seeking admission to various Postgraduate diploma and short course programmes of the University must submit the duly filled-in application form with all required documents by the due date and time.

(iv)   Only one application is to be submitted for consideration of admission to a particular programme. Submitting more than one application for a particular programme is liable for rejection of candidature.

(v)   The applicants shall be granted admission on the basis of merit in descending rank, as decided by the selection committee. If a selected candidate, does not deposit the fees within stipulated time, the seat will be offered to the candidate, next in merit.

(vi)   Admissions to the courses will be as per dates and schedule mentioned in the prospectus and/or notified on the University website. The special counselling(s) and other update(s) if any, will be notified at the University website. The candidates are advised to visit the University website regularly.

(vii)   No separate intimation will be sent for counselling. For consideration of admission, the candidate must be physically present at counselling as per schedule. Absentees, for any reason whatsoever, will not be considered for admission.

(viii) The candidates are required to produce original certificates and documents (as per check-list) to be verified by the Selection Committee, failing which his/her candidature will not be considered for admission.

(ix)   The prescribed dates will not usually be changed, even if dates are declared as holidays. However, if any change is mandated due to any exigency, it will be notified on the University website (www.gadvasu.in).

(x)   To avoid any kind of inconvenience or last-minute rush and/or any unforeseen difficulties, the candidates are advised to submit application forms without waiting for the last date.

(xi)   The students admitted to the various academic programmes in the University shall have to abide by all the rules and regulations (as applicable) of the Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.

(xii)   The Registrar may, at his discretion, cancel the admission of a candidate if at any time, it is found that the candidate obtained admission by misrepresentation/concealment of facts or the admission was made due to error, oversight, etc.

(xiii)   The University will not pay any T.A./D.A./or any other expenses for appearing in the counselling/ interview.

(xiv)   For selection of the candidates, the Selection Committee shall also consider the past record of the candidate. If, it is known that the candidate has been involved in any act of indiscipline in the hostel/ college/school/institute or in organizing unlawful demonstrations, etc., the Selection Committee may refuse admission to such candidates.

(xv)   Hiding of facts whatsoever may attract disqualification of a candidate, if it so warrants, as and when such facts come to notice of the University.

(xvi)   The selected candidates shall have to deposit the fee immediately agreeing to the terms and conditions. The selection notice will be issued only after the deposit of full fee by the candidate as per prescribed procedure.

(xvii)   No admission in short course and postgraduate diploma programmes shall be made after the last date of admission, unless date(s) for special counselling(s) is/are notified by the University on the website.

(xviii)   The Academic Council of the University is the supreme authority to frame rules and regulations, and to decide all other matters relating to admissions and academic affairs. The Academic Council also has the right to promote or discontinue any programme and also to increase or decrease seats in any programme, whatsoever.

5.2 Check- list of the documents to be submitted at the time of admission

(i)   Self-attested copies of educational qualification certificates and mark sheets from 10th class onwards issued by the Board/University, which qualifies candidate for the admission.

(ii)   Self-attested copies of Proof of Date of Birth and Character Certificate from college/university last attended.

(iii)   Self-declaration by the candidate (Annexure I)

(iv)   Self-declaration by the parent/guardian in the prescribed format (Annexure II).

(v)   Undertaking regarding Anti-Ragging by parent/ guardian (Annexure III).

(vi)   Certificate for in-service candidates (Annexure IV).

(vii)   Self-attested copy of Aadhaar/UID card

(viii)   Self-attested copy of Election Photo Identity Card (EPIC). The candidates who do not have an EPIC card must apply for the same at the website of Election Commission of India as per FORM-6 (Annexure V).

Latest passport size photograph of declarant
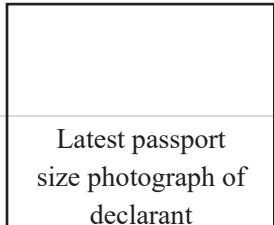
ANNEXURE I

SELF-DECLARATION BY THE CANDIDATE

1.   I_____son/daughter of Sh._____

        hereby certify that the admission form has been filled in my own hand-writing with blue/black ball point
        and according to the given instructions.

2.   I hereby affirm that the information given by me in this admission form is complete and true to the best
        of my knowledge and belief and that I have made this application with the consent and approval of my
        parent/guardian. In the event of my admission to the college, I undertake to abide by the disciplinary
        and other rules and regulation of the college and the university.

3.   If the information provided by me is found to be incorrect, I will be liable to be prosecuted under law
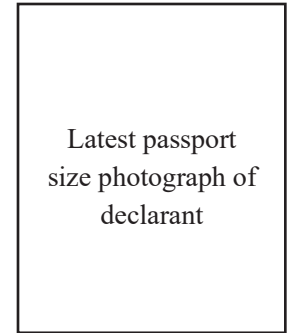   and summarily expelled from GADVASU.

Place_____   _____

Date_____   (Signature of candidate)

ANNEXURE II

SELF DECLARATION OF THE PARENTS/GUARDIAN

Latest passport size photograph of declarant

I_____ Father/Mother/Guardian of

Ms./Mr. _____ resident of (Full address to be given) do, hereby, solemnly state and affirm as under:

1. That I am a citizen of India.
         or
   I am overseas citizen of India (proof attached)

2. That neither the declarant nor the child has obtained the benefit of Residence in any other state.

3. That my son/daughter/ward has not been involved in any unlawful activity.

4. That my son/daughter/ward has not passed the qualifying examination from more than one board/university.

5. If at any stage, the information provided is found false/wrong, the admission of my son/daughter/ward is liable to be cancelled.

6. I shall be responsible for his/her good conduct and for the due and prompt payment of college and other fees and to indemnify the College/University in respect of all losses and the expenses resulting from delay and failure to make any such payment or as a result of the particulars given above proving incorrect.

Dated _____   DECLARANT

Verification

Verified that the contents of my above declaration are true and correct to the best of my knowledge and belief and nothing has been concealed thereof.

Dated_____   DECLARANT

ANNEXURE III

UNDERTAKING BY PARENT/GUARDIAN REGARDING ANTI-RAGGING

1. I,_____

    Father/Mother/Guardian of_____, have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard on curbing the menace of ragging in Higher Educational Institutions.

2. I assure you that my son/daughter/ward will not indulge in any Act of Ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the Regulations the Law in force.

    Signed this_____day of_month of_____year

                                                           Signature

                                         Address:_____

                                         _____

                                         _____

                                         Mobile no._____

Witness:

(1)　　Name:

　　　Address:_____

　　_____ Mobile no._____

(2)　　Name:

　　　Address:_____

　　_____ Mobile no._____

ANNEXURE IV

CERTIFICATE FOR INSERVICE CANDIDATES
TO BE ISSUED BY THE HEAD OF SECTION/ DEPARTMENT/OFFICE OF THE GADVASU/PAU, OR
PUNJAB GOVT. OR UNION TERRITORY OF CHANDIGARH OR CENTRAL GOVT. ORGANIZATIONS

1. Certified that Shri/Smt./Kumari_____is
    employed in the office of_____as_____since_____.
    Also certified that he/she submitted his/her application to this office on for onward transmission to the
    Registrar, Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.

2. Certified that his/her service record, so far as known to me, is good and I am not aware of any
    circumstances which may render him/her ineligible for admission to Guru Angad Dev Veterinary and
    Animal Sciences University, Ludhiana.

3. Certified that he/she has completed the period of probation of the post held by him/her.

No._____   Signature_____

Date_____   Designation_____

Place _____   Section/Deptt./Office _____

ANNEXURE V

FORM-6 FOR ELECTION PHOTO IDENTITY CARD (EPIC) REGISTRATION

ELECTION COMMISSION OF INDIA
FORM-6
(See Rules 13(1) and 26) of Registration of Electors Rule-1960

Acknowledgement No._____
(To be filled by office)

Application for Inclusion of Name in Electoral Roll for First time Voter OR on Shifting   from One Constituency to Another Constituency.

To, The Electoral Registration Officer, ...Assembly / Parliamentary Constituency

I request that my name be included in the electoral roll for the above Constituency. (Tick appropriate box)

As a first time voter ☐ **or due to shifting from another constituency** ☐

Particulars in support of my claim for inclusion in the electoral roll are given below:-

SPACE FOR PASTING ONERECENT PASSPORT SIZE PHOTOGRAPH (3.5 CM X 3.5 CM) SHOWING FRONTAL VIEW OF FULL FACE WITHIN THIS BOX

Mandatory Particulars

(a) Name	
(b) Surname(if any)	
(c) Name and surname of Relative of Applicant [see item (d)]	
(d) Type of Relation (Tick appropriate box)	Father Mother Husband Wife Other
(e) Age [as on 1st January of current calendar year ....]	Years Months
(f) Date of Birth (in DD/MM/YYYY format) (if known)	☐☐ / ☐☐ / ☐☐☐☐
(g) Gender of Applicant (Tick appropriate box)	Male ☐ Female ☐ Third Gender ☐

(h)Current address where applicant is ordinarily resident   House No. _____

Street/Area/Locality	
Town/Village	
Post Office	Pin Code ☐☐☐☐☐☐
District	State/UT

(i) Permanent address of applicant   House No. _____

Street/Area/Locality	
Town/Village	
Post Office	Pin Code ☐☐☐☐☐☐
District	State/UT
(j)EPIC No. (if issued)	

Optional Particulars

(k) Disability (if any) (Tick appropriate box)	Visual impairment Speech & hearing disability Locomotor disability Other
(l) Email id (optional)	
(m) Mobile No. (optional)	☐☐☐☐☐☐☐☐☐☐

DECLARATION - *I hereby declare that to the best of knowledge and belief –*
(i) I am a citizen of India and place of my birth is
*   Village/Town………………………..……...District…………………….……...State…………………………………*
(ii) I am ordinarily resident at the address given at (h) above since..(date, month, year).
(iii)I have not applied for the inclusion of my name in the electoral roll for any other constituency.
*(iv)My name has not already been included in the electoral roll for this or any other assembly/ parliamentary constituency
                                        OR
*My name may have been included in the electoral roll for _____Constituency in _____
State in which I was ordinarily resident earlier at the address mentioned below and if so, I request that the same may be deleted from that electoral roll.
* strike off the option not appropriate

Address of earlier place of ordinary residence (if applying due to shifting from another constituency)			
House No.		Street/Area/Locality	
Town/Village			
Post Office		Pin Code	☐☐☐☐☐☐
District		State/UT	

I am aware that making a statement or declaration which is false and which I know or believe to be false or do not believe to be true, is punishable under Section 31 of the Representation of the People Act, 1950 (43 of 1950).

Place…………….........................

Date………………………………….. Signature of Applicant………..………………………….……

Remarks of Field Level Verifying Officer:

Details of action taken
(To be filled by Electoral Registration Officer of the constituency)

The application of Shri / Shrimati/ Kumari ....for inclusion of name in the electoral roll in Form 6 has been accepted/ rejected. Detailed reasons for acceptance [under or in pursuance of rule 18/20/26(4)] or rejection [under or in pursuance of rule 17/20/26(4)] are given below:

Place:

Date: Signature of ERO Seal of the ERO

✂ - ✂

Intimation of decision taken (to be filled by Electoral Registration Officer of the constituency and to be posted to the applicant on the address as given by the applicant)

The application in Form 6 of Shri/Shrimati/Kumari………………………………………………………………………………			Postage Stamp to be affixed by the Electoral Registration Authority at the time of dispatch
Current address where applicant is ordinarily resident	House No.		
Street/Area/Locality			
Town/Village			
Post Office		Pin Code ☐☐☐☐☐☐	
District		State/UT	

Has been (a) accepted and the name of Shri/Shrimati/Kumari…………………………………………………………………………

Has been registered at Serial No………………….in Part No……………………. of AC No………………………………………………

(b)   rejected   for   the reason……

Date: Electoral Registration Officer

Address.…………………………………

✂ - ✂

Acknowledgement/Receipt

Acknowledgement Number _ _ _ _ _ _ _ _ _ _ _ _ _ _ Date__ _ _ _ _ _ _ _ _ _ _ _

Received the application in form 6 of Shri / Smt. / Ms. _____

[Applicant can refer the Acknowledgement No. to check the status of application].

Name/Signature of ERO/AERO/BLO